

## JUNIOR HANDICAP MATCHPLAY INTERCLUB

## Responsibilities of the Duty Team Supervisor

To assist with the administration of interclub competitions run under Canterbury Golf, the Canterbury Golf Age Group Committee will appoint a duty team for each day there is a competition event.

It is expected that the team appoints a Duty Team Supervisor separate to the Team Advisor to complete the duties described below.

## Responsibilities

- 1. Collect team sheets from Team Advisors 20 minutes before first tee-off.
- 2. Check the teams know their starting tees and times.
- 3. Explain difference of course ratings equalisation (see conditions of play)
- 4. Remind about pace of play and course etiquette
- 5. Set up the results sheets using team sheet information.
- 6. While play is on, ensure the field moves reasonably quickly.
- 7. Collect scorecards (all cards must be handed in).
- 8. Put all cards in club handicap box.
- 9. Ensure all Health and Safety procedures are followed and hazards are identified at the Managers meeting prior to play starting.
- 10. Send results sheets to Canterbury Golf within 2 days email: info@canterburygolf.co.nz
- \* It is important the Duty Team Supervisor for the day encourages a positive and sporting atmosphere with the etiquette of golf maintained. Any points of debate or conflict should be resolved by the Duty Team Supervisor responsible on the day

The event should only be called off if the greens are unplayable due to flooding or wind, the Duty Team Supervisor is responsible for making this decision.